

Getting Reimbursed for Shop Purchases

This page will explain how to get approval before buying something for the shop, and how to submit receipts to be reimbursed. It will follow the Expense Reimbursement and Financial Controls policy, which is planned but not yet adopted (see the **Policy Register**).

This page is being written. Until it is published, ask the treasurer (treasurer@waukeshamakers.com) before you spend money on behalf of WMI.

Revision #2

Created 2026-10-22 17:44:53 UTC by Kerr, Casey

Updated 2026-10-22 17:46:32 UTC by Kerr, Casey